

COVID-19 Sick Time Off and Leave Flowchart



^ACOVID-19 Sick Time Off (Self)

1. Subject to a Federal, State or local quarantine or isolation order related to COVID-19;
 2. Advised by a health care provider to self-quarantine due to COVID-19 concerns;
 3. Experiencing COVID-19 symptoms and is seeking medical diagnosis
- *Qualifying reasons 1 –3 are paid at employee’s full pay, up to a maximum of \$511 daily

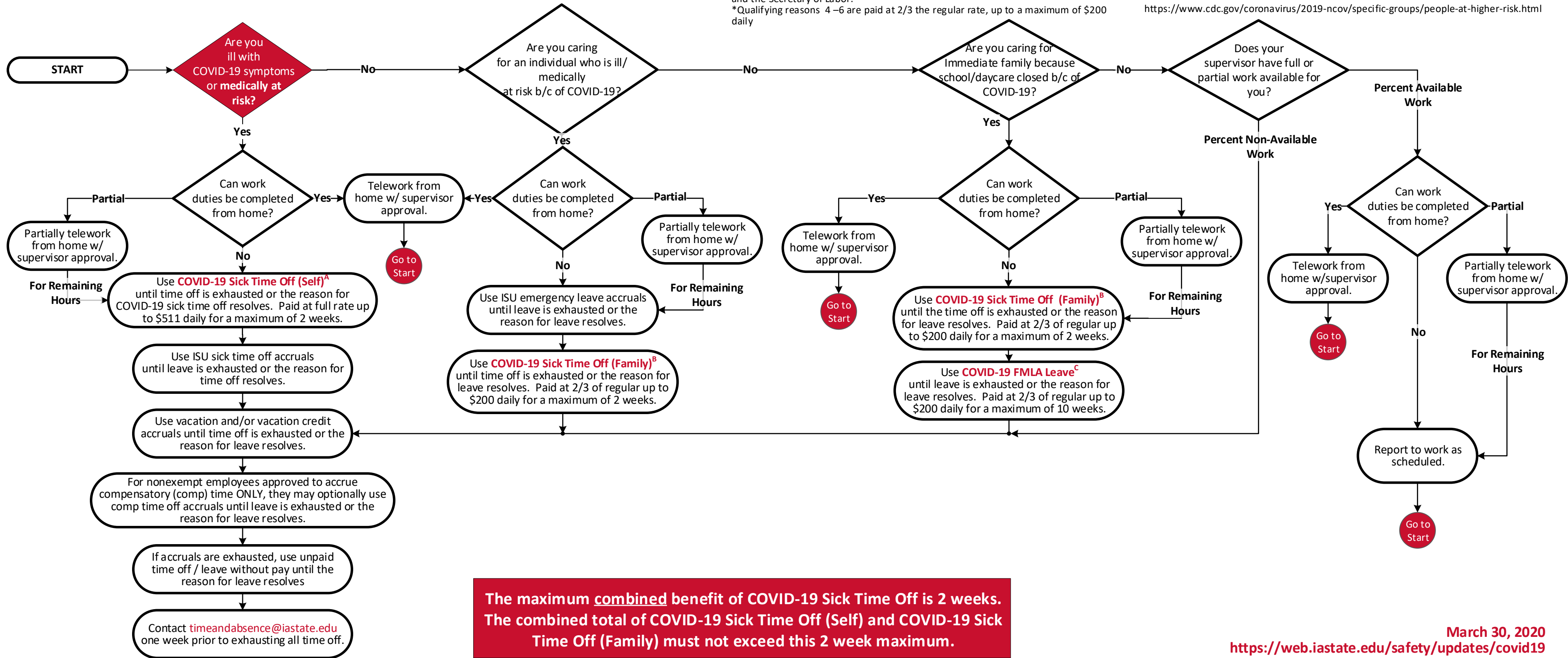
^BCOVID-19 Sick Time Off (Family)

4. Caring for an individual subject to a Federal, State or local quarantine or isolation order or has been advised by a health care provider to self-quarantine due to COVID-19 concerns;
 5. Caring for the employee’s child if the school or place of care is closed (or child care provider is unavailable) for COVID-19 reasons; or
 6. Experiencing any other substantially-similar condition specified by the Secretary of Health and Human Services in consultation with the Secretary of the Treasury and the Secretary of Labor.
- *Qualifying reasons 4 –6 are paid at 2/3 the regular rate, up to a maximum of \$200 daily

^CCOVID-19 FMLA Leave = 12 weeks of job-protected paid FMLA leave will be available for this FMLA instance. The first 10 days may be unpaid or employees may use accrued time off (COVID-19 sick time off, vacation, sick, emergency, comp time). After 10 days, the remaining leave will be at 2/3 of the employee’s regular rate of pay, up to a maximum of \$200 daily, for the number of hours the employee would otherwise be scheduled to work.

Medically At Risk = The CDC definition of individuals who are at higher risk for severe illness from COVID-19 is available at:

<https://www.cdc.gov/coronavirus/2019-ncov/specific-groups/people-at-higher-risk.html>



The maximum combined benefit of COVID-19 Sick Time Off is 2 weeks. The combined total of COVID-19 Sick Time Off (Self) and COVID-19 Sick Time Off (Family) must not exceed this 2 week maximum.