Chapter 20, Public Employment Relations (Collective Bargaining) of the Iowa Code definition of “Confidential Employee”:

“3. Confidential employee means any public employee who works in the personnel offices of a public employer or who has access to information subject to use by the public employer in negotiating or who works in a close continuing working relationship with public officers or representatives associated with negotiating on behalf of the public employer.

Confidential employee also includes the personal secretary of any of the following: Any elected official or person appointed to fill a vacancy in an elective office, member of any board or commission, the administrative officer, director, or chief executive officer of a public employer or major division thereof, or the deputy or first assistant of any of the foregoing.”

Please identify the specific duties of this position that you feel make it confidential based on the above definition.

Department: ___________________________ Classification/Position ___________________________

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Signature __________________________________ Date ______________________________

Forward to the Department of Human Resource Services, 3810 Beardshear Hall.